

*Where will Berry's signature program take you?*

Distinguishing our culture and education since 1902, Berry's LifeWorks program gives all students the opportunity to log **EIGHT SEMESTERS OF PROFESSIONAL DEVELOPMENT EXPERIENCE** so they can earn money while learning on the job and developing into dream employees.

## HOW IT WORKS

Everyone starts at a **Level 1** (entry level) position and works their way up from there, as high as **Level 5** (program director). Regardless of the type of work, you'll gain valuable skills and experience at every step.



### Level 1: **DIG IN**

#### WHAT YOU DO

Mow the grass. Answer the phones. Serve the lunch. In other words: the critical, nuts-and-bolts business of making Berry run.

#### WHAT YOU GAIN

A solid backbone. Down-to-earth grit. Dependability. The humility and steady work ethic that employers look for. And maybe some cooking skills.

#### WORK POSSIBILITIES

Grounds Crew Member, Housekeeper, Postal Clerk, Pre-K Assistant, Ceramics Studio Assistant, Outdoor Recreation Assistant, Social Media Assistant



### Level 2: **STEP UP**

#### WHAT YOU DO

Take on more challenging aspects of the job, learning a specialty and working with others to accomplish complex tasks.

#### WHAT YOU GAIN

Time management. Problem solving. Teamwork.

#### WORK POSSIBILITIES

Event Coordinator, Athletics Trainer, Financial Services Assistant, Ropes Course Technician, IT Network Operations Assistant, Science Lab Assistant, Theatre Scene Shop Technician, Prospect Research Assistant, Strength and Conditioning Assistant



### Level 3: **CONTRIBUTE**

#### WHAT YOU DO

Work in a research lab. Help edit the campus newspaper. Up your involvement and increase your responsibilities.

#### WHAT YOU GAIN

Discipline. Self-confidence. Analytical chops.

#### WORK POSSIBILITIES

Accounting and Finance Specialist, Genetics Reproduction Manager, Photo Editor, Social Media Manager, Carbon Neutrality Assistant, Veterinary Assistant, Campus Ministry Coordinator, Personal Fitness Trainer

see reverse side for levels 4 and 5



# LIFEWORKS *continued*



## Level 4: **MANAGE**

### WHAT YOU DO

Oversee a program. Manage a staff. Conduct reviews. Track budgets. Address challenges. Demonstrate positive results.

### WHAT YOU GAIN

Accountability. Judgment. Fearlessness.

### WORK POSSIBILITIES

Horse Barn Director, Nutrition Specialist, Computer Lab Director, Science Lab Director, Campus Ministry Leader, Chief Building Supervisor, Student Admissions Counselor, Newspaper Editor-in-Chief, Financial Planning Analyst



## Level 5: **LEAD**

### WHAT YOU DO

Shift from learning the ropes to showing others how to climb them. There's no better way to cement what you've learned than teaching it to someone else.

### WHAT YOU GAIN

Responsibility. Diplomacy. Discernment.

### WORK POSSIBILITIES

News Producer, Grounds Crew Supervisor, Chemical Inventory Manager, Advanced Peer Educator, Predictive Analytics Specialist, IT Helpdesk Supervisor, Athletic Concessions Manager, Coordinator of Volunteer Services, Dance Company Manager, Fitness Supervisor

## A LITTLE Q&A

### How do I get a job?

Your first job will be assigned to you by the LifeWorks Program based on your previous experience, interests, and campus needs. After your first semester, you may choose whether to remain at your current job or seek new employment on campus. Available jobs are posted on the student work website.

### How many hours can I work?

All students can work up to 12 hours per week, but new students are limited to 10 hours a week for their first year as they transition to the campus life and academic rigor at Berry.

### When do I get paid?

Paychecks are sent to student boxes every two weeks. Direct deposit is available through the payroll office.

### How much will I be paid for my LifeWorks job?

Good news! Starting in summer 2020, we are giving every LifeWorks student a raise. Now, student workers will start off making \$9.00 an hour, and as your responsibilities increase, so will your pay.

## LIFEWORKS PROGRAM CONTACT INFO

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