BERRY COLLEGE

OFFICE OF ADMISSIONS | P.O. BOX 490159 | MOUNT BERRY, GA 30149-0159 | 1-800-BERRY-GA (TOLL FREE) OR 706-236-2215
For FedEx, UPS, DHL deliveries: 2277 Martha Berry Hwy., Mount Berry, GA 30149-0159
www.berry.edu

Graduate
application for admission

Application Procedures

All students: Complete this application and submit it and all supporting credentials to the Office of Admissions, Berry College, P. O. Box 490159, Mount Berry, GA 30140-0159.

Degree-seeking applicants must send an official transcript to Berry College from EACH college or university attended, two letters of reference, test scores, goal statement and any other required application credentials (see catalog for specific requirements). Degree-seeking students must submit a goal statement in narrative form of not more than 500 words, outlining their goals in pursuing graduate study and the background they bring to the program. This statement should be typed and enclosed with the application. Graduate education applicants should include in their statement the qualities that make them good teacher candidates. Consult www.berry.edu/academics/education/graduate/forms.asp for specific goal statement directions.

Non-degree-seeking applicants may send unofficial copies of transcripts and any other required application credentials (see catalog for specific requirements).

Business Applicants: Have you taken the GMAT? ❑ Yes ❑ No When do you intend to take? _____
Have you requested score report to be sent to Berry College from testing agency? ❑ Yes ❑ No

Education Applicants: Are you seeking teacher certification for the first time? ❑ Yes ❑ No Certification Area?_____
Have you taken the GRE (General Exam)? ❑ Yes ❑ No When do you intend to take?_____
Miller Analogies Test? ❑ Yes ❑ No When do you intend to take?_____
PRAXIS I? ❑ Yes ❑ No When do you intend to take?_____
Have you requested score report to be sent to Berry College from testing agency? ❑ Yes ❑ No

Application Deadlines

Charter School of Education and Human Sciences

All application materials required for admission to any graduate program must be filed with the dean of admissions prior to the following deadlines: fall semester, May 1; spring semester, Oct. 1; summer semester, Feb. 1.

Campbell School of Business

The application for M.B.A. admission must be filed with the dean of admissions no later than 30 days before the beginning of the semester for which admission is sought. All transcripts, references and test scores should be in the admissions office at least 10 days prior to the beginning of the semester for which admission is sought.

Application Checklist

1. Complete Application for Admission. Please answer all questions, or indicate N/A if the questions do not apply.
2. Enclose your $25 nonrefundable fee. The application fee is a one-time charge for each level of coursework; master's or specialist in education.
3. Degree-seeking applicants must request an official transcript to be sent to Berry College from EACH college or university attended. Non-degree-seeking applicants may send unofficial copies of transcripts.
4. Transient applicants must request an official transcript or transient student form to be sent to Berry College from the college or university you are currently attending.
5. Criminal background check for all students applying to the Charter School of Education and Human Sciences. Please contact the graduate education office for more detailed information.
6. Official test scores (Business students: GMAT; Education students: GRE or MAT, GACE [Georgia Assessments of Certification of Educators], and PRAXIS II if in-service teachers).
7. Two letters of recommendation (Education candidates, please use the recommendation forms on the graduate education Web site).
8. Resume.

Personal Information

PLEASE TYPE OR PRINT

Legal name _____
Last First Middle Jr. etc

Preferred name _____ Former last name(s) if any _____

Gender: ❒ Female ❒ Male Birth date _____ Social Security Number _____
Day Month Year

Permanent home address _____
Number and Street City County State Zip

Permanent home telephone _____ / _____ Cell telephone _____ / _____
Area Code Number Area Code Number

Mailing address _____
(If different from above) Number and Street City County State Zip

Use mailing address until _____ Telephone at mailing address _____ / _____
Date Area Code Number

E-mail address _____ Business telephone _____ / _____
Area Code Number

We will use e-mail to correspond with you regularly, so please notify us as soon as possible should this address change. Please check your account frequently so that you will always have accurate and timely information from Berry.

Are you a veteran? ❑ Yes No ❑ Are you a veteran's dependent ❑ Yes ❑ No

Are you receiving veteran's benefits? ❑ Yes No ❑

Are you a U.S. Citizen? ❑ Yes ❑ No If no, Country of citizenship _____

Will you attend on an international student visa (F-1)? ❑ Yes ❑ No ❑ Other (H-1, J-1)

Your status: ❑ Resident Alien ❑ Refugee ❑ Other _____
Please explain above

I am applying for the following term: ❑ Fall 20_____ ❑ Spring 20_____ ❑ Summer 20_____

Entrance Classification: ❑ Degree-seeking – New ❑ Auditor ❑ Post-Baccalaureate ❑ Post-Graduate ❑ Transient
❑ Degree-seeking – Transfer ❑ Readmit – previously enrolled as Berry College graduate student

The following information is optional and will NOT be used in the admission process; however it is helpful for determining programs and services for our students.

U.S. citizens only: How would you describe yourself? (Please check the one that most aptly applies.)

❒ African-American, Black ❒ American Indian, Alaska Native (Tribal affiliation_____)
❒ Asian-American, Asian (Including Indian Subcontinent) (Country _____)
❒ Hispanic/Latino ❒ White, non-Hispanic ❒ Other (Please specify:_____)

Place of birth_____ Marital status _____

First language, if other than English_____Language(s) spoken at home _____

Emergency Contact Information

Name _____
Last First Middle Jr. etc

Home address _____
Number and Street City County State Zip

Home telephone _____ / _____ Cell telephone _____ / _____
Area Code Number Area Code Number

Where did you hear about Berry College's graduate programs?

- ❑ Current or former student
- ❑ Internet
- ❑ Media
- ❑ Advertising
- ❑ Other _____

List in chronological sequence any college or university (including Berry) previously attended.

Name of Institution		Date of Attendance From	Date of Attendance To	Credit Hours Earned Or To Be Earned	Degree Awarded or Expected Degree	Degree Awarded or Expected Date
		Mo. ____ Yr. _____	Mo. ____ Yr. ____	_____ Sem. _____ Qtr.		
		Mo. ____ Yr. _____	Mo. ____ Yr. ____	_____ Sem. _____ Qtr.		
		Mo. ____ Yr. _____	Mo. ____ Yr. ____	_____ Sem. _____ Qtr.		
		Mo. ____ Yr. _____	Mo. ____ Yr. ____	_____ Sem. _____ Qtr.		
		Mo. ____ Yr. _____	Mo. ____ Yr. ____	_____ Sem. _____ Qtr.		
		Mo. ____ Yr. _____	Mo. ____ Yr. ____	_____ Sem. _____ Qtr.		

Proposed major field

Business ❑ Business Administration

Education ❑ Early Childhood Education ❑ Middle Grades Education ❑ Reading Education ❑ Secondary Education ❑ Leadership in Curriculum and Teaching (Ed.S.) ❑ Endorsement Only ❑ Education Non-degree

Other names (including maiden) in which transcripts may be listed _____

Are you currently on probation at any college? ❑ Yes ❑ No

Are you currently on suspension at any college? ❑ Yes ❑ No

PLEASE CHECK FORM FOR ERRORS AND OMISSIONS AND BE SURE YOU HAVE ENCLOSED A CHECK OR MONEY ORDER PAYABLE TO BERRY COLLEGE FOR YOUR $25 APPLICATION FEE.

Withholding information or giving false information will make you ineligible for admission and enrollment.

I certify that the information herein is correct and complete.

Applicant's Signature: _____ Date: _____
(FULL LEGAL NAME)

If you need assistance in completing this form, call:
800-237-7942 or 706-236-2215.

Berry College admits students of any race, creed, color, sex, age, religion, national and ethnic origin, or qualified handicap to all the rights, privileges, programs and activities generally accorded or made available to students at the college. Berry does not discriminate on the basis of race, creed, color, sex, age, religion, national or ethnic origin, or qualified handicap in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other college-administered programs.