How to Pay Your Balance

We offer various and flexible ways for students and families to pay the balances due each semester. The following pages will help describe ways to pay the balances and information on how to utilize our online Student Account Center (SAC) through Tuition Management Systems (TMS). We hope you find the options easy to use, if any questions please call us at 706-236-2252.
Ways To Pay

- **In Person** (payment in full)
  - Cashier’s Office – debit card, check and cash only

- **Online** (payments in full or payment plans)
  - TMS – [www.berry.afford.com](http://www.berry.afford.com)
    - To set up the payment plan you must register for our online Student Account Center (SAC)
    - Most forms of payment accepted – checking/savings, Visa, MasterCard, Amex, and Discover
    - You may also physically mail the payments to TMS by check

- **By Mail** (payment in full)
  - To your student so he or she can bring to the Cashier’s Office
  - To Berry College @ Attn: Cashier PO Box 490129 Mt. Berry, GA  30149-0129
Making a One-Time Payment online at berry.afford.com
You have the option of making a one-time payment with checking/savings or credit cards.
Student Account Center

• Students will receive or have received an email inviting them to register for the SAC.
• Once registered, the student can share access with their family so they may make a one-time payment or set up a payment plan on their behalf.
• After a successful registration, students and families may log in to their SAC at www.berry.afford.com.
Dear Student’s Name,

You have been granted access to the Student Account Center at Berry College. Complete your registration to access student account information and take advantage of payment options to reduce or satisfy the balance due.

Register

You can also complete your registration at the below page:
berry.afford.com/register

Your registration code:
77576dd5-1ca2-47ff-b0dd-604cca0c0256

Your registration code will expire on 06/26/2014.

Need Help?
Monday – Friday
8:00am – 10:00pm
(ET)
Saturday
9:00am – 3:00pm
(ET)
800-263-0304
service@afford.com
Berry College offers convenient, flexible ways to satisfy your balance.

**View Available Payment Options**

**Payment Plans**
- Payment plans allow for smaller, affordable payments instead of paying your balance in one large lump sum.

**One-time payment**
- Make a payment for some or all of your balance via your available payment options.
How to Share Access with Others

Berry College offers convenient, flexible ways to satisfy your balance.

View Available Payment Options

Payment Plans
Payment plans allow for smaller, affordable payments instead of paying your balance in one large lump sum.

One-time payment
Make a payment for some or all of your balance via your available payment options.
How to Add Account Participants

MANAGE Account Participants

Participants for

<table>
<thead>
<tr>
<th>Name</th>
<th>Account Role</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brad Reeder</td>
<td>Participant</td>
<td>Registered</td>
</tr>
</tbody>
</table>

To revoke a registered account participant’s access, please contact us.

Invite an Account Participant

First Name *
MI.
Last Name *

Required Field

Email Address *
Confirm Email Address *

Student Account

By checking this box, I authorize my school and TMS to disclose information about my cost of education, payment amounts, account activity and outstanding balances to any user to whom I grant access to my profile on this portal. The purpose of this disclosure is so that these users will have the information necessary to assist me with completing my financial obligations.

Send
Where to View Account Activity

<table>
<thead>
<tr>
<th>Term</th>
<th>Current Balance</th>
<th>Pending Aid</th>
<th>Amount Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014-2015 Fall</td>
<td>$20,595.00</td>
<td>($0.00)</td>
<td>$20,595.00</td>
</tr>
<tr>
<td>2013-2014 Summer (2014)</td>
<td>($540.00)</td>
<td>($0.00)</td>
<td>($540.00)</td>
</tr>
<tr>
<td>Previous Balance</td>
<td>$675.00</td>
<td>($0.00)</td>
<td>$675.00</td>
</tr>
</tbody>
</table>

Total Amount Due: $20,730.00
# Account Detail by Term

![Account Detail by Term screenshot](image)

## Account # [Redacted]

<table>
<thead>
<tr>
<th>Date</th>
<th>Terms</th>
<th>Description</th>
<th>Charges</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/27/2014</td>
<td>2014-2015 Fall</td>
<td>Fall Semester Undergrad Tuition</td>
<td>$15,165.00</td>
</tr>
<tr>
<td>05/27/2014</td>
<td>2014-2015 Fall</td>
<td>“Unlimited” Plus Meal Plan Fall Semester</td>
<td>$2,320.00</td>
</tr>
<tr>
<td>05/27/2014</td>
<td>2014-2015 Fall</td>
<td>Dana Hall Central Fall Semester</td>
<td>$3,010.00</td>
</tr>
<tr>
<td>05/27/2014</td>
<td>2014-2015 Fall</td>
<td>Computing &amp; Technology Fee</td>
<td>$25.00</td>
</tr>
<tr>
<td>05/27/2014</td>
<td>2014-2015 Fall</td>
<td>Student Activity Fee</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

Showing 1 to 5 of 5 entries
Where to View Statements

<table>
<thead>
<tr>
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</tr>
</tbody>
</table>

Total Amount Due: $20,730.00
## Statement Screen Shots

**IMPORTANT MESSAGE**

**DATE** | **DESCRIPTION** | **CHARGES** | **PAYMENTS/ CREDITS** | **BALANCE DUE**
--- | --- | --- | --- | ---
09/26/2013 | ***BALANCE FORWARD*** | | $58.67 | 
12/02/2013 | TMS Payment Plan Balance Outstanding | | $1,082.58 | 
12/10/2013 | TMS Payment | | $4,750.00 | 
01/21/2014 | Berry College Academic Scholar | | $3,775.00 | 
01/21/2014 | Brown, Raymond P Scholarship@ | | $300.00 | 
01/21/2014 | Winder Scholarship | | $2,000.00 | 
01/21/2014 | Federal Direct Sub Loan | | $2,722.00 | 
01/21/2014 | Federal Direct Unsub Loan | | $599.00 | 
01/23/2014 | Student Activity Fee | $75.00 | | 
01/23/2014 | Computing & Technology Fee | $25.00 | | 
01/23/2014 | Pilgrim Hall Spring Semester | $2,865.00 | | 
01/23/2014 | """Any 7th Plus Meal Plan Spring Semester"" | $1,510.00 | | 
01/23/2014 | Spring Semester Undergrad Tuition | $14,440.00 | | 
02/07/2014 | TMS Payment | $1,082.58 | | 
03/10/2014 | TMS Payment | $1,082.58 | | 
04/07/2014 | TMS Payment | $1,082.58 | | 

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**TUITION AND FEES PAYMENT NOTICE**

<table>
<thead>
<tr>
<th>STUDENT ID #</th>
<th>STUDENT NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>STATEMENT DATE</strong></td>
<td><strong>PAYMENT DUE DATE</strong></td>
</tr>
<tr>
<td>04/30/2014</td>
<td>04/10/2014</td>
</tr>
<tr>
<td><strong>BALANCE DUE</strong></td>
<td><strong>PAYMENT AMOUNT ENCLOSED</strong></td>
</tr>
<tr>
<td>$0.00</td>
<td></td>
</tr>
</tbody>
</table>
Where to View Payment Options

<table>
<thead>
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**Total Amount Due:** $20,730.00

Berry College offers convenient flexible ways to satisfy your balance.

**View Available Payment Options**

- **Payment Plans**
  Payment plans allow for smaller, affordable payments instead of paying your balance in one large lump sum.

- **One-time payment**
  Make a payment for some or all of your balance via your available payment options.
Payment Options in the SAC

There is a balance due for this term.

You can:

- Enroll in a payment plan
  Click here to enroll in a payment plan.

- Make a one-time payment
  Click here to make a one-time payment.
One-Time Payment Options
# Payment Plan Options

![Payment Plan Options Image]

### Plan Information

<table>
<thead>
<tr>
<th>Payment Plan Amount</th>
<th>No. of Payments</th>
<th>Start Date</th>
<th>Fee</th>
<th>View details</th>
</tr>
</thead>
<tbody>
<tr>
<td>$18,410.00</td>
<td>5</td>
<td>7/10/2014</td>
<td>$52.00</td>
<td>View details</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>7/10/2014</td>
<td>$52.00</td>
<td>View details</td>
</tr>
</tbody>
</table>

### Payer Information

- Account Holder First Name: Brad
- M.I.: Reeder
- Last Name: Reeder

### Payment Plan Billing Preferences

- **Sign up for eBill!**
- When your bill is available to view securely within your online account.

**How would you like to receive your bills?**

- [ ] eBill
- [ ] Mail

**Notifications will commence after the Payment Plan account is active.**
Payment Plans View

Your Payment Plans

You are not currently enrolled in a payment plan for this student account.

Other Payment Plan Accounts

There are no other payment plans associated with this student account.
Student Account Center Login