Berry College
Faculty Scholarship Grant -OR-
Summer Scholarship Stipend Application

To: David Slade, Provost

Applicant Name:
Project Title:
Amount Requested:
Grant Begin Date: Project End Date:
Location of Activity:

Please note: *the applicant is responsible for submitting all necessary materials to the Director of Research and Sponsored Programs.*

Application Documents include:

- completed and signed application form,
- 2-page abbreviated CV,
- budget documentation (FSG only),
- documentation of IRB or IACUC approval (if applicable).

Faculty Applicant's Agreement:

- Spend all funds allotted by June 30. Any receipts received after June 30 WILL NOT BE REIMBURSED. Please initial showing you understand and agree with this._____
- Contact the faculty development committee chair as soon as possible if the applicant finds that allotted funds will not all be spent. This will allow the committee to award those remaining funds to another faculty member. Please initial showing you understand and agree with this. _____
- Submit a project report to the Provost, no later than August 15 following the end of the funding period. _____

_____
Faculty Applicant's Signature Date

Department Chair's Comments (Comments should clearly indicate strength of support. Attach separate letter of additional comments as necessary):

_____
Department Chair Signature Date

School Dean's Comments: (Comments should clearly indicate strength of support. Attach separate letter of additional comments as necessary):

_____
School Dean's Signature Date

Please email your signed application to lataylor@berry.edu or deliver to Cook 219
FSG Deadline: 3rd Wednesday of August, October, February, April
Summer Scholarship Deadline: 3rd Wednesday of February

PART I: Project Basics

This application involves (check all that apply):

☐Faculty Scholarship Grant

☐Summer Scholarship Stipend

☐Project requires research clearance (If applicable, receipt of funding is contingent upon IRB/IACUC approval)

☐IRB (Human Subjects Research) Protocol #:

☐IACUC (Vertebrate Animal Research Protocol #:

☐ELM (Education Land Management) Approval #:

☐Appropriate forms have been submitted

Abstract: provide a non-technical abstract of not more than 200 words in the space below. Please describe the project's purpose, methods, goals and how it furthers your scholarship goals.

PART II: Grant History

Indicate all funding you have received in the past three years including Berry College Faculty Scholarship Grants, Innovative Teaching Grants, Teaching Travel Grant, and/or a Summer Stipend.

Year	Project Title	Amount	**Project Outcome** (e.g., presentation, publication, performance, etc.)

Indicate how this proposed project differs from or builds upon those previously funded projects.

PART III: PROPOSED BUDGET (FOR FACULTY SCHOLARSHIP GRANTS ONLY)
Attach supporting documentation (flight itineraries, printouts from travel booking websites, workshop brochures, equipment price list or quotes, etc.). Be sure to justify budget in Part IV (Description of Project).

Travel

Item	$ Requested
Airfare:	
Car Rental: (# of days @ per day)	$ 0.00
Personal Auto: (# of miles @ $ 0.60 per mile)	$ 0.00
Airport Parking: (# of days @ per day)	$ 0.00
Lodging: (# of nights @ per night)	$ 0.00
Meals: (# of days @ per day)	$ 0.00
SUBTOTAL TRAVEL	$ 0.00

Supplies and Materials (itemize and explain: attach additional sheet if necessary)

Item	$ Requested
SUBTOTAL SUPPLIES AND MATERIALS	$ 0.00

Permanent Equipment (itemize and explain; attach additional sheet if necessary)

Item	$ Requested
SUBTOTAL EQUIPMENT	$ 0.00

Publication Expenses (itemize and explain; attach additional sheet if necessary)

Item	$ Requested
SUBTOTAL PUBLICATION EXPENSES	$ 0.00

Other Expenses (itemize and explain; attach additional sheet if necessary)

Item	$ Requested
SUBTOTAL OTHER	$ 0.00

TOTAL GRANT AMOUNT REQUESTED	$ 0.00

PART IV: Description of Project (Do not exceed two single-spaced pages)
Attach a description of your project. Please include:

- an introduction with a definition of statement of the project; (explain why the project is significant and how it will contribute to the larger context of the scholarship in the subject area—cite as needed);
- an explanation of the project including a discussion of the research design and/or methods, a timeline for the project, and personnel involved, as applicable;
- plans to disseminate the project's results and/or how the results will be incorporated into teaching;
- justification for proposed budget outline in Part III,
- if funds needed for completion of the project exceed the grant maximum, please identify how additional funding will be acquired to successfully complete the project (faculty scholarship grants only).

PART V: Curriculum Vitae
Attach a **two page CV** that includes recently published work and previous published work directly related to this project (as applicable). Be sure that your CV includes your current title.

PART VI: Appendices
Attach to this application the following:

- Documentation in support of the applicant's budget (*flight itineraries, printouts from travel booking websites, workshop brochures, equipment price lists or quotes, etc.)*
- Documentation of IRB or IACUC approval (if applicable, release of funding contingent upon IRB/IACUC approval).