

Do Not Staple



**Berry College
Innovative Teaching Grant**

To: David Slade, Provost
Through: Chair, Department of [Click here to enter text.](#)
Through: Dean, School of [Click here to enter text.](#)

Applicant Name: [Click here to enter text.](#)
Project Title: [Click here to enter text.](#)
Amount Requested (Max \$1,000): [Click here to enter text.](#)

Department Chair's Comments:

Department Chair Signature Date

School Dean's Comments:

School Dean's Signature Date

***Please hand deliver your signed application by the deadline to Cook 219
Deadline: 3rd Wednesday of April and October***

PART I: Project Basics

This application involves (check all that apply):

- Materials to support course development
- Subvention for publication detailing a teaching-related idea (illustrations, copyright permission, etc.)
- Start-up funds for a new project
- Funds to support transition for a new project

PART II: Innovative Teaching Grant History

A. Indicate Innovative Teaching Grants funded during the previous three years

Year	Title/Purpose	Amount
Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.

PART III: Proposed Budget

B. Supplies and materials (itemize and explain: attach additional sheet if necessary)

Item	\$ Requested
Click here to enter text.	\$Click here to enter text.
Click here to enter text.	\$Click here to enter text.
Click here to enter text.	\$Click here to enter text.
Click here to enter text.	\$Click here to enter text.
Click here to enter text.	\$Click here to enter text.
SUBTOTAL SUPPLIES AND MATERIALS	\$Click here to enter text.

C. Permanent Equipment (itemize and explain; attach additional sheet if necessary)

Item	\$ Requested
Click here to enter text.	\$Click here to enter text.
Click here to enter text.	\$Click here to enter text.
Click here to enter text.	\$Click here to enter text.
Click here to enter text.	\$Click here to enter text.

Click here to enter text.	\$Click here to enter text.
SUBTOTAL EQUIPMENT	\$Click here to enter text.

D. Publication Expenses (itemize and explain; attach additional sheet if necessary)

Item	\$ Requested
Click here to enter text.	\$Click here to enter text.
Click here to enter text.	\$Click here to enter text.
Click here to enter text.	\$Click here to enter text.

E. Other Expenses (itemize and explain; attach additional sheet if necessary)

Item	\$ Requested
Click here to enter text.	\$Click here to enter text.
Click here to enter text.	\$Click here to enter text.
Click here to enter text.	\$Click here to enter text.

PART IV: Description of Proposed Project

Attach a description of the project that you plan to work on with the monies requested. Please include (a) an introduction to the nature of the project; (b) if the funds are meant to improve the design and delivery of a particular course, please explain the course and how the results of the project will improve student learning; (c) If the funds are meant to help develop an assignment or activity, to purchase software, etc., that can be applied to several courses, make it clear how the project will improve student learning in those classes; (d) a short justification for how the funds requested related to the project’s development; and (e) any plans you might have to disseminate the project’s results to a wider audience in your professional area (e.g., potential conference, possible publication, sharing with larger Berry College audience, etc.)

PART V: Curriculum Vitae

Attach an abbreviated CV of **no more than two single-spaced pages** that includes recently published work directly related to this project (if applicable).