Berry Collage
Innovative Teaching Grant

To: David Slade, Provost

Applicant Name:
Project Title:
Amount Requested (Max $1,000):
Course:
Semester taught:

Please note: *the applicant is responsible for submitting all necessary materials to the Director of Research and Sponsored Programs.*

Application Documents include:

- completed and signed application form,
- 2-page abbreviated CV,
- budget documentation
- documentation of IRB or IACUC approval (if applicable).

Department Chair's Comments:

Department Chair Signature Date

School Dean's Comments:

School Dean's Signature Date

Please email your signed application to lataylor@berry.edu or deliver to Cook 219
Deadline: 3rd Wednesday of August, October, February, April

PART I: Project Basics

This application involves (check all that apply):

☐Materials to support course development

☐Subvention for publication detailing a teaching-related idea (illustrations, copyright permission, etc.)

PART II: Grant History

Indicate any Innovative Teaching Grants and/or Teaching Travel Grant you have received in the last three years.

Year	Title/Purpose	Amount

PART III: Proposed Budget

A. Supplies and materials (including equipment) (itemize and explain: attach additional sheet if necessary)

Item	$ Requested
SUBTOTAL SUPPLIES AND MATERIALS	$ 0.00

B. Publication Expenses (itemize and explain; attach additional sheet if necessary)

Item	$ Requested
SUBTOTAL PUBLICATION EXPENSES:	$ 0.00

C. Other Expenses (itemize and explain; attach additional sheet if necessary)

Item	$ Requested
SUBTOTAL OTHER EXPENSES:	$ 0.00

TOTAL GRANT AMOUNT REQUESTED: $ 0.00

PART IV: Description of Proposed Project

Attach a description of the project that you plan to work on with the monies requested. Please include:

a) an introduction to the nature of the project;
b) if the funds are meant to improve the design and delivery of a particular course, please explain the course and how the results of the project will improve student learning;
c) If the funds are meant to help develop an assignment or activity, to purchase software, etc., that can be applied to several courses, make it clear how the project will improve student learning in those classes;
d) a short justification for how the funds requested related to the project's development, and if funds needed to complete the project exceed the grant maximum, please identify how additional funding will be acquired;
e) a timeline for the project, and
f) any plans you might have to disseminate the project's results to a wider audience in your professional area (e.g., potential conference, possible publication, sharing with larger Berry College audience, etc.)

PART V: Curriculum Vitae

Attach a two-page CV that includes courses regularly taught. Be sure that your CV includes your current title.

PART VI: Appendices

Attach to this application the following:

- Documentation in support of the applicant's budget (flight itineraries, printouts from travel booking websites, workshop brochures, equipment price lists or quotes, etc.)
- Documentation of IRB or IACUC approval (if applicable, release of funding contingent upon IRB/IACUC approval).