Distinguishing our culture and education since 1902, Berry’s LifeWorks program gives all students the opportunity to log **EIGHT SEMESTERS OF PROFESSIONAL DEVELOPMENT EXPERIENCE** so they can earn money while learning on the job and developing into dream employees.

**HOW IT WORKS**
Everyone starts at a Level 1 (entry level) position and works their way up from there, as high as Level 5 (program director). Regardless of the type of work, you'll gain valuable skills and experience at every step.

**Level 1: Dig In**

**WHAT YOU DO**
Mow the grass. Answer the phones. Serve the lunch. In other words: the critical, nuts-and-bolts business of making Berry run.

**WHAT YOU GAIN**
A solid backbone. Down-to-earth grit. Dependability. The humility and steady work ethic that employers look for. And maybe some cooking skills.

**WORK POSSIBILITIES**
Grounds Crew Member, Housekeeper, Postal Clerk, Pre-K Assistant, Ceramics Studio Assistant, Outdoor Recreation Assistant, Social Media Assistant

**Level 2: Step Up**

**WHAT YOU DO**
Take on more challenging aspects of the job, learning a specialty and working with others to accomplish complex tasks.

**WHAT YOU GAIN**
Time management. Problem solving. Teamwork.

**WORK POSSIBILITIES**
Event Coordinator, Athletics Trainer, Financial Services Assistant, Ropes Course Technician, IT Network Operations Assistant, Science Lab Assistant, Theatre Scene Shop Technician, Prospect Research Assistant, Strength and Conditioning Assistant

**Level 3: Contribute**

**WHAT YOU DO**
Work in a research lab. Help edit the campus newspaper. Up your involvement and increase your responsibilities.

**WHAT YOU GAIN**

**WORK POSSIBILITIES**
Accounting and Finance Specialist, Genetics Reproduction Manager, Photo Editor, Social Media Manager, Carbon Neutrality Assistant, Veterinary Assistant, Campus Ministry Coordinator, Personal Fitness Trainer

*see reverse side for levels 4 and 5*
**Level 4: MANAGE**

**WHAT YOU DO**
Oversee a program. Manage a staff. Conduct reviews. Track budgets. Address challenges. Demonstrate positive results.

**WHAT YOU GAIN**

**WORK POSSIBILITIES**
Horse Barn Director, Nutrition Specialist, Computer Lab Director, Science Lab Director, Campus Ministry Leader, Chief Building Supervisor, Student Admissions Counselor, Newspaper Editor-in-Chief, Financial Planning Analyst

**Level 5: LEAD**

**WHAT YOU DO**
Shift from learning the ropes to showing others how to climb them. There’s no better way to cement what you’ve learned than teaching it to someone else.

**WHAT YOU GAIN**

**WORK POSSIBILITIES**
News Producer, Grounds Crew Supervisor, Chemical Inventory Manager, Advanced Peer Educator, Predictive Analytics Specialist, IT Helpdesk Supervisor, Athletic Concessions Manager, Coordinator of Volunteer Services, Dance Company Manager, Fitness Supervisor

**A LITTLE Q&A**

**How do I get a job?**
Your first job will be assigned to you by the LifeWorks Program based on your previous experience, interests, and campus needs. After your first semester, you may choose whether to remain at your current job or seek new employment on campus. Available jobs are posted on the student work website.

**When do I get paid?**
Paychecks are sent to student boxes every two weeks. Direct deposit is available through the payroll office.

**How many hours can I work?**
All students can work up to 12 hours per week, but new students are limited to 10 hours a week for their first year as they transition to the campus life and academic rigor at Berry.

**How much will I be paid for my LifeWorks job?**
Good news! Starting in summer 2020, we are giving every LifeWorks student a raise. Now, student workers will start off making $9.00 an hour, and as your responsibilities increase, so will your pay.

**LIFEWORKS PROGRAM CONTACT INFO**

Phone: 706.236.2244  
Fax: 706.368.5707  
Email: studentwork@berry.edu  
Location: Krannert Center 320  
Web: BERRY.EDU/ABOUT/STUDENT-WORK  
P.O. Box 495025  
Mount Berry, GA  
30149-5025