

DATE: _____

BERRY COLLEGE

Intent to Submit an External Proposal

*To be filled out by the Project Director/Investigator at the start of proposal development.
This form should be submitted to your school Department Chairperson and Dean.*

Project Director(s)/Department: _____

Type of Request: Research Grant Fellowship Travel Other _____

Working Title of Proposal: _____

Funding Source: _____ Deadline for Submission: _____

Is release time requested? No Yes If yes, how many courses? _____

Estimated budget request:

Please describe any facilities and/or equipment that would be required: _____

Are matching funds required? No Yes At what level? _____

Brief summary of proposal

Approvals:

Your signature indicates initial approval for the faculty member to continue with the project/proposal as described.

Signature of Chairperson(s): _____ Date: _____

_____ Date: _____

Signature of Dean(s): _____ Date: _____

_____ Date: _____