

Symposium on Student Scholarship April 4, 2017

Deadline for Applications is February 27, 2017

Instructions for Presenters and Poster Sessions

Guidelines for Paper Presentations:

- Limit your presentation to 10 minutes, which will be followed by a 5 minute question-and-answer period for each presenter. Practice your presentation aloud prior to the Symposium.
- The format and content of your presentation should be representative of the way in which research/scholarship/performances are presented at professional disciplinary meetings. When possible, use non-technical terms in order to engage a broad audience.
- If you are using PowerPoint or other presentation technologies, conduct a “trial run” to make sure the fonts, colors, text placements are workable for an effective presentation in the Science Auditorium. Your faculty mentor should be able to provide guidance/advice on this.
- The moderator for your session will assist you in keeping your presentation “on schedule.” Moderators are instructed to cut off all presentations at exactly fifteen minutes, so practice and be prepared to end on time.
- Photo Release approval gives Berry College permission to use your photo from the Symposium in promotional materials.

Guidelines for Pecha Kucha Presentations:

- Follow the 20 x 20 format established for Pecha Kucha (20 slides and no more than 20 seconds per slide). Practice your presentation aloud prior to the Symposium.
- Limit your presentation to just less than seven minutes, which will be followed by a question-and-answer period for each presenter. Total time for each Pecha Kucha presentation is 15 minutes
- The content of your presentation should be representative of the way in which research/scholarship/performances are presented at professional disciplinary meetings. When possible, use non-technical terms in order to engage a broad audience.
- Conduct a “trial run” to make sure the slides are workable for an effective presentation in the Science Auditorium. Your faculty mentor should be able to provide guidance/advice on this.
- Set your PowerPoint presentation to **automatically** advance slides every 20 seconds.

- The moderator for your session will assist you in keeping your presentation “on schedule.” Moderators are instructed to cut off all presentations at exactly six minutes and 36 seconds (20 slides at 20 seconds) plus time for Q&A, so practice and be prepared to end on time.
- Photo Release approval gives Berry College permission to use your photo from the Symposium in promotional materials.

Guidelines for Poster Presentations:

- All posters will be mounted on display boards provided by the College.
- Students are responsible for creating and obtaining all poster materials.
- Prepare your poster as a flat, single-sheet no more than 3' x 5'.
- Consult with your faculty mentor regarding additional details for constructing your poster in a manner consistent with those commonly presented in your discipline.
- At least one student presenter for each poster *must* be present during the poster session to present the research and answer any questions poster session attendees may have regarding the project.
- Photo Release approval gives Berry College permission to use your photo from the symposium in promotional materials and in news releases.