



## Berry College International Programs Summer International Programs Checklist

International Programs will collect the completed forms & passport copy from students in Krannert 331 when the first deposit is made and provide faculty directors with copies. Students bring their deposits to IP (if a check) with their forms or make the deposit at the cashier's window (if credit card). Forms are available at on Viking Web.

Students submit to Krannert 331 with the first deposit:

- \_\_\_ Information & Emergency Treatment Form
- \_\_\_ Waiver of Liability
- \_\_\_ Passport copy (when available; we can make a copy if you bring the original)

Students bring on your SIP:

- \_\_\_ Emergency numbers (available at and Viking Web)

Faculty directors:

- \_\_\_ Send detailed itinerary to [segerer@berry.edu](mailto:segerer@berry.edu), including telephone numbers where you can be reached at any time (if this information has changed from your SIP paperwork)
- \_\_\_ Register participants with Department of State <https://step.state.gov/step/>

Students: Be sure to apply for an IP summer scholarship if you are eligible! Go to for more information.