



SRRRC • Berry College • Rome City Schools

Welcome! We're glad that you are interested in enrolling your child in the SRELC for the 2018-19 school year. The meeting we are having today does **not** guarantee that your child will be accepted and enrolled.

These are a few details about our program that you need to know:

- Every family will pay some amount based on family size and income. Full pay for city residents is \$95 per week, county residents will be \$100 per week.
- School will begin **July 30th, 2018**.
- Program hours are from 7:30 to 3:30. Children will not be able to enter the building before 7:30. Children must be picked up no later than 3:30pm.
- Children must be brought to the classroom and signed in and out each day by an adult over the age of 18. They may not be brought in by brothers or sisters who attend Anna K Davie.
- Breakfast and Lunch is provided.
- We do not provide transportation.
- Your child must be toilet trained to attend the Early Learning Center. In case of a potty accident, your child must be able to change his/her clothes.
- Your child must have an up to date immunization record. These shot records can be gotten at the Health Department. By state law we cannot keep your child longer than 30 days without a shot record.

*You can find more details and required forms on our website: [www.berry.edu/srelc](http://www.berry.edu/srelc)*

Today we are gathering information to help determine how much, if any, financial aid your child could receive. The financial aid committee will review your financial documents and determine how much financial aid you will be eligible for. This will help you know how much you will pay if your child is accepted into the program.

**1. We need the following documents to complete enrollment:**

- \_\_\_\_ Birth Certificate
- \_\_\_\_ Registration fee (one week tuition)
- \_\_\_\_ Proof of Household Income  
(most recent tax return, statement of DFCS services, Certification of zero income)
- \_\_\_\_ Proof of Residence
- \_\_\_\_ Immunization record
- \_\_\_\_ Social Security Card

Do you receive other financial support? \_\_\_\_\_ If yes, you must provide these documents:

- \_\_\_\_ Social Security award letter
- \_\_\_\_ Child support documentation
- \_\_\_\_ Statement of services from DFCS case worker

**2. Apply for CAPS if eligible. (July 1<sup>st</sup>)**

If you work or are in Vocational/technical school at least 24 hours a week, you MUST apply for tuition help from the GA Child and Parent Services program before we will look at your financial aid application. The Department of Family and Child Services will require documentation similar to those that we ask for.

*You may complete the application online*

at <https://gateway.ga.gov/access/accessController?id=b40d6cbcc237bd0d376afca8d> OR print out the paper version of the application and submit the completed application to your local DFCS office.

**3. Please complete the Financial Aid Application.**

Based on the information you provided, your financial assistance amount is \_\_\_\_\_. Would you like a copy of the agreement?

**4. Please complete the Enrollment form.**

Questions or concerns? Contact Teri Oberg, Director, 706-232-4913 ext. 2960