

**Interview Rating Sheet**

Interview Questions	Score	Notes
1. Why are you interested in this position?		
2. What work experience has been the most valuable to you and why?		
3. What are your strengths and weaknesses?		
4. Give me an example of a problem you have solved and the process you used.		
5. What are your team-player qualities? Give examples.		
6. How do you solve conflicts?		
7. Tell me about a time when you developed an idea and implemented it.		
8. How would your friends describe you? Your professors?		
9. What are your goals and how are you planning to achieve those?		
10. What else would you like to tell us about yourself?		
Job Specific Questions (create your own)	Score	Notes
Total		

## Interview Rating Sheet

<b>Scale for Scoring</b>	<b>Name of Interviewee:</b>	
<b>1 - Unsatisfactory - Not a good fit for this position.</b>	<b>Current Student Work Position:</b>	
<b>2 - Improvement needed - Below standard for the position.</b>	<b>Position Interviewing for:</b>	
<b>3 - Good - Competent and dependable, meets the standard.</b>	<b>Career Center approved resume?*</b>	
<b>4 - Very Good - Applicant exceeds position requirements.</b>	<b>Two week notice?***</b>	
<b>5 - Outstanding- Applicant is exceptional, far above other candidates.</b>	<b>Comments:</b>	
<b>Person Interviewing:</b>	<b>Date:</b>	<b>Signature:</b>

\*Please refer student to the Career Center if they do not have an approved resume on file.

\*\*Please remind student if they are currently employed on campus they must give a two week notice.