

VEHICLE REGISTRATION

All faculty, staff and students who operate and/or park a motor vehicle on campus are **required** to register them with *Parking Services*.

Registration Information:

- *Parking Services* is open Monday-Friday from 8:30 a.m. - 4:30 p.m. (excluding college holidays)
- Failure to register a vehicle or properly display decals will result in a fine of \$35.
- Temporary permits can be obtained from *Parking Services* or the Gatehouse for a maximum period of two weeks. Charges may apply for extended requests.
- The college honors all **state issued** handicap permits and temporary medical requests from Berry Health Services or from a licensed physician. **Temporary medical permits are valid for faculty-staff spaces only.**
- Providing false registration information will result in disciplinary action by the college.
- **The college assumes no responsibility for damage to or loss of any vehicle or its contents, at any time it is operated or parked on the campus.**

DECAL INFORMATION

Parking decals remain the property of Berry College.

Expired decals must be removed before applying current decals.

When registering a new vehicle during the academic year, current decals, if any, must be turned in to the Parking Services Office to avoid another registration fee.

The person registering the vehicle is responsible for all parking violations by that vehicle. Moving violation tickets are charged against the driver.

It is **required** that you affix the two decals on the outside of the front and back windshield, driver's side.

WELCOME CENTER ENTRY

Vehicles with RFID decals may enter through the main entrance lane. Drivers will stop at the white line until the gate opens.

One vehicle per gate cycle. The gate closes after every vehicle.

Visitors and cars without the RFID decal must enter through the visitor's side of the Welcome Center.

BERRY COLLEGE

2015-2016

TRAFFIC CODE

The contents of this Traffic Code are applicable to **ALL** persons, including students and faculty/staff, operating and or parking a motor vehicle on the Berry College campus. These regulations should be considered a part of the terms and conditions accepted by all persons when receiving permission to operate or park a motor vehicle on this campus. Only street legal motor vehicles are allowed to operate and be registered on campus.

Drivers are expected to know the substance of the Georgia Traffic Code, Title 40 and these regulations and to operate vehicles in accordance with them and the traffic control devices placed around the campus.

Appeals

The Berry College Traffic Appeals Panel is appointed by the college president and consists of students, faculty and staff members. They are continually working to improve traffic and parking facilities and conditions on campus. Tickets may be appealed **only** within five (5) business days of issuance.

Decisions by the Traffic Appeals Panel are final and cannot be re-appealed.

Any problem or suggestion to improve parking or traffic on campus should be directed to *Parking Services*, 706-368-6999.

BASIC PARKING/TRAFFIC RULES

- Do not park in the street at any time. Emergency flashers **do not** authorize illegal parking.
- **Park only in lined spaces.** Do not park in reserved spaces. Do not park in fire lanes.
- Do not park or drive on the grass, landscaped areas or sidewalks.
- **Never park in handicapped spaces without a state issued permit, no matter how brief. (\$100 fine, no exception, no excuses)**
- Frequent Violator fines are a minimum of \$100.
- Observe time limit spaces.
- Obey all traffic signs (stop, yield, etc.)
- Speed limit on campus is 25 mph unless otherwise posted.
- Yield to pedestrians in crosswalks.
- It is your responsibility to find a legal parking space.
- Rain or inclement weather **will not** alter any of the provisions of these regulations.
- The college reserves the right to close any parking area for college purposes. Do not move or drive around any police barricade or traffic cone.
- Visitor spaces are reserved for official college guests only.

MISCELLANEOUS

Reserved Faculty/Staff spaces are enforced from 7 a.m. - 5.p.m., Monday-Friday unless otherwise posted. Faculty/Staff spaces are marked with signs at the entrance to lots **and/or** with letter designations on the space itself (“F/S”).

Other than a few time limit spaces, there are no other student parking spaces around the Academic Buildings. ***These time limit spaces are enforced from 7:00 a.m.-5:00 p.m., Monday-Friday unless otherwise posted.***

Time limit spaces at the residence halls are enforced 7 a.m. - 1a.m., excluding weekends.

Other than a few time limit spaces, there are no other student parking spaces around the Krannert Center. ***These time limit spaces are enforced from 7:00 a.m.-5:00 p.m., Monday-Friday.***

The Cage Center parking lot is open parking for all Students, Faculty, and Staff.

Upon receiving a 5th citation in an **academic year** the offender will be designated a frequent violator. All frequent violator fines are a minimum of \$100 each. Any further violations may result in booting of vehicle, and the owner referred for campus judiciary sanctions.

All fines will be accessed against payroll checks or charged to your personal account. Non-payment may result in non-issuance of grades, transcripts and degrees, vehicle impoundment or booting, revocation of driving/parking privileges or further campus disciplinary action.

MOTOR VEHICLE ACCIDENTS

All motor vehicle accidents shall be reported to the Berry College Police Department, no matter how slight the damage. No accident report will be made after the fact.

Speeding Fines

Less than 15 mph over posted limit (\$50)

15 mph and over posted limit (\$75)

NOTICE

The privilege to operate and/or park a motor vehicle on campus is granted by the college and may be revoked by the Chief of Police or the Dean of Students.